

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, SEPTEMBER 25, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revision #2
9/24/14

AGENDA

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance
- B. Business Recognition - Wright Manufacturing
- C. Proclamation – National Recovery Month
- D. Commissioner Comments
- E. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- F. Approval of Minutes

II. PUBLIC COMMENTS (Three-Minute Presentation)

III. CONSENT AGENDA (See Attached Separate Agenda)

IV. PUBLIC HEARINGS

- A. [Impact Fee Waiver](#) for Family Farms – Jim Gugel, Community Development Division
Public comments will be limited to three minutes for individual speakers.
The Board may take action following the public hearing.
- B. [Recalculated \(Reduced\)](#) Benefit Assessments – Village of Rosemont Water Project – Kevin Demosky and Brenda Teach, Utilities and Solid Waste Management Division
Public comments will be limited to three minutes for individual speakers.
The Board may take action following the public hearing.

V. AGENDA BRIEFING

Thursday, October 9 at 9:30 a.m.

- Amendment of the List of Exempt Employees – Linda Thall, Office of the County Attorney
- FY 2015/2016 MALPF Easement Acquisition Program – Anne Bradley, Community Development Division
- Development Rights and Responsibilities Agreement (#DRRA 14-02) Rayburn Property – Kathy Mitchell, Office of the County Attorney
- Development Rights and Responsibilities Agreement (#DRRA 14-03) Ratley Property – Kathy Mitchell, Office of the County Attorney
- Development Rights and Responsibilities Agreement (#DRRA 14-07) Hogan Property – Kathy Mitchell, Office of the County Attorney

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- VI. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*
- A. [Annual Maryland Department](#) of Transportation Capital Program Tour Meeting Briefing – Ron Burns and Jim Gugel, Community Development
(10 Minutes - Board Information)
 - B. [Appointments](#)/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager
(10 Minutes - Board Decision)
 - C. [Revisions to the](#) Interagency Internal Audit Authority (IIAA) Resolution – John Mathias, Office of the County Attorney
(10 Minutes - Board Decision)
 - D. [Payment in Lieu of Tax](#) (PILOT) for Taney Village – Jenny Short, Citizens Services Division
(10 Minutes - Board Decision)
 - E. [Request to Convert](#) Full-time Non-Regular, Non-Benefited, Positions to Full-time Regular Benefitted Positions – Mitch Hose, Human Resources Division
(10 Minutes - Board Decision)
- VII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*
- A. Bid Awards – Diane George, Finance Division
 - a. [Purchasing Memo #15-047](#) - Motorola Solutions Radio System Support and Maintenance (Sole Source)
 - b. [Purchasing Memo #15-048](#) – Verizon Business Fiber-Optic Cable (Sole Source)**(10 Minutes - Board Decision)**
 - B. [Community Development](#) Block Grant Required Resolutions/Plans – Pat Rosensteel, Citizens Services Division
(10 Minutes - Board Decision)
 - C. [Amendment to the](#) City/County Memorandum of Understanding for Bus Shelter Advertising – Nancy Norris, Citizens Services Division
(10 Minutes - Board Decision)
 - D. [Request for Public](#) Hearing Regarding Carroll Manor Recreation Council Request for Real Property Tax Credit – Diane Fox, Finance Division
(10 Minutes - Board Decision)
- The following item has been added to the agenda:**
- E. [Request for Public](#) Hearing Regarding Frederick County Affordable Housing Land Trust Request for Real Property Tax Exemption – Kelly Hammond, Office of the County Manager
(10 Minutes - Board Decision)

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- F. Americans with Disabilities Act Compliance – Dave Olney, Public Works Division
- [State Highway](#) Administration Agreement [Self Evaluation](#)
 - [Transition Plan](#) [Map](#)
- (10 Minutes - Board Decision)**
- G. [Development Rights](#) and Responsibilities Agreement (#DRRA 14-005) Blentlinger Planned Unit Development (PUD) – Jim Gugel, Community Development Division
(10 Minutes - Board Decision)
- H. [Downtown Hotel](#) and Conference Center Joint Resolution of Support (Frederick City/Frederick County) – Helen Propheter, Community Development Division
(10 Minutes - Board Decision)
- I. Business Updates – Helen Propheter, Community Development Division
(10 Minutes - Board Information)

VIII. **COMMISSIONERS COMMENTS**

IX. **PUBLIC COMMENTS** (*Three-Minute Presentation*)

X. **QUESTIONS - PRESS**

XI. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter; and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

Topic – To discuss with the county's attorneys and staff the legal and procedural issues involved with a request to assist with obtaining off-site easements for a development project. **A**

Topic – To discuss with the county's attorneys and other staff the legal issues involved with the issuance of a state permit. **B**

- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals; and (7) To consult with counsel to obtain legal advice on a legal matter.

Topic – To discuss with the county's attorneys the handling of a personnel appeal filed by individual county employees. **C**

XII. **ADJOURN**

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #15-049](#) – Cassidian VESTA/Sentinel v4.x Call Processing Equipment (Piggyback Contract)
Award to: Carousel Industries
Award amount: \$2,689,178.89 (grant funded)
2. [Purchasing Memo #15-050](#) – Commissary and Inmate Trust Fund Services for the Adult Detention Center
Award to: Swanson Services Corporation
Award amount: Revenue Generating - \$79,800.00
3. [Purchasing Memo #15-058](#) – On-call Agreements for Construction Inspection and Management Services for Building, NMDES and Parkland Development Projects (Renewal)
Award to: Development Facilitators, Inc. and DIW Group, Inc. t/a Specialized Engineering
Award amount: \$500,000.00 (per firm for the renewal term)
4. [Purchasing Memo #15-059](#) – On-call Agreements for Construction Inspection and Management Services for Roads and Bridge Projects (Renewal)
Award to: KCI Technologies and A. Morton Thomas & Associates
Award amount: \$500,000.00 (per firm for the renewal term)
5. [Purchasing Memo #15-062](#) – On-call Agreements for Civil/Structural/Traffic Engineering Services
Award to: Wallace, Montgomery & Associates, LLP and The Wilson T. Ballard Company
Award amount: \$750,000.00 (per firm for the renewal term)

BOARD OF EDUCATION (BOE) EXPENSE SCHOOL CONSTRUCTION FUND AMENDMENT

1. [#15-04](#) and BT-15-049 (\$80,000)

CHANGE ORDER

1. [Change Order](#) No. 10 – Ijamsville Road Improvements Phase II – Amanda Radcliffe, Public Works Division

GRANTS

1. [Maryland Neighborhood](#) Conservation Initiative Grant to Continue Activities – Jenny Short, Citizens Services Division
(County Match = \$0; Grant Funding = \$75,355.37)
2. [FY 2015 Area Plan](#), FY 2015 Senior Care Annual Plan and FY 2015 Senior Medicare Patrol Grant – Carolyn True, Citizens Services Division
(Required County Match = \$11,954; Non-required County Match = \$1,475,483; Grant Funding = \$1,587,437)

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3. [Renewal of Promoting](#) Safe and Stable Families Memorandum Of Agreement and Budget Transfer – Shelly Toms, Citizens Services Division
(County Match = \$123,891.00; Grant Funding = \$178,916.00)
4. [FY 2015 Renewal](#) of Maryland Family Network Services Contract Agreements for Family Support Center and Budget Transfer – Shelly Toms, Citizens Services Division
(County Match = \$670,945.00; Grant Funding = \$276,067.00)
5. [FY 2015 Advanced](#) Life Support Education Grant Agreement and Budget Transfer(s) – Michael Grierson, Fire and Rescue Services Division
(County Match = \$0; Grant Funding = \$14,000.00)
6. [Grant/Contract](#) Renewal with the Metropolitan Washington Council of Governments and UrbanTrans Consultants, Inc. – Nancy Norris, Citizens Services Division – Nancy Norris, Citizens Services Division
(County Match = \$0; Grant Funding = \$45,027.00)